

Teleconference Executive Committee (ExCom. No 9.- 03.02.06)
DRAFT Minutes

Attended:	Not able to attend:	Secretariat
Mario Raviglione Irene Koek Giorgio Roscigno Ken Castro		Marcos Espinal Louise Baker
Minutes on discussions	Decision	Action
1) Executive Committee Composition		
<p>The discussion focused on the need to secure volunteers or nominations to fill the balance of places available on the Executive Committee. The Coordinating Board appoints seven of its members, including the Director of the WHO TB Department, to constitute an Executive Committee (ExCom), who serves on an <i>ex officio</i> basis. The Board Chairperson and the Director, WHO Stop TB serve on the Executive Committee. The remaining five members should be elected by the Board following a call for nominations/volunteers by the Chair. Three places are currently vacant.</p>		
<p>The Executive Secretary confirmed that a message had gone to all Board members requesting volunteers and nominations to serve on the Executive Committee.</p> <p>The deadline for nominations and volunteers is 10th February 2006.</p>	<p>If there are more nominations and volunteers than available spaces, an election will be held.</p>	<p>Develop a rotation plan for service on the Executive Committee [ME]</p>
2. Allocation of Seats on the Board		
<p>The donor constituency met by teleconference on the 12th of January 2006. The constituency discussed: broadening the representation of donors on the Board and has requested that an additional bi-lateral donor seat be added. The constituency representing affected communities also requested additional representation on the Board.</p>		
<p>The Executive Committee discussed whether this was within the limits of practicality in terms of absolute number of Board members and the need for geographical balance.</p> <p>The Ex. Comm considered the creation of 3 additional seats. The Ex. Comm was clear that the Board can not continue to expand without limit and some practical rotation plan among each constituency would be important. However, the Board should try to accommodate interested and enthusiastic members.</p>	<p>Two additional seats could be made available, subject to Board endorsement (one for a donor and one for an additional community representative).</p> <p>Extra representation should be subject to the development of a clear rotation plan.</p> <p>Additional seats for other constituencies should only be considered after the next Stop TB Evaluation.</p>	<p>Email to Board proposing the creation of two new Board seats, at this time. [ME].</p> <p>Rotation Plan developed [Donor, Community Constituency]</p> <p>Invitations to new Board members to enable participation at Abuja [ME]</p> <p>Full review of seat allocation during evaluation 2006-</p>

2007[ME]

3. GDF Committee

The expansion of GDF activities and scope has brought with it greater opportunities and risks. While CB oversight and endorsement of GDF policy implementation/direction will continue via biannual Board meetings, as necessary, guidance on a more regular basis may be helpful for issues with significant financial or potentially legal implications.

Discussion focused on how regularly and to what intensity this support and guidance to GDF was required.

The Ex. Comm wished to avoid additional bureaucracy for GDF. .

The Executive Committee can take on the more regular advisory function for GDF and report at each full Board meeting.

The Ex. Comm could take a more hands on role with TRC - reviewing TOR and having input on membership.

This would be re-examined in 6 months time.

Include GDF in each Ex. Comm teleconference [ME]

GDF Manager to produce briefing to Ex. Comm members on a regular basis, prior to each call [RM]

4. World TB Day

The thematic focus for World TB Day is built on the Global Plan advocacy strategy, key messages and action points, and utilizes the report subtitle **Actions for Life: towards a world free of tuberculosis** as a basis for campaign development.

The theme will enable countries to develop their own approaches to World TB day including National Planning Forum to take forward the Global Plan in each country.

There will also be a Lancet mini series launched the week prior to World TB Day.

There will be a media event on 22nd March 2006 - probably in Geneva.

Facilitate a press event with WHO-DG, STB Director, Chair of the Partnership Board for WTBD.

5 Partners' Forum

If a third Partners' Forum is to be held, planning needs to start early in 2006.

The Ex. Comm agreed that to sustain momentum behind the Global Plan a Partners' Forum in the near future would be critical.

The location of the Partners' Forum is important.

Considerations include interest, logistic capacity, commitment to TB control and media presence.

Current options to host the Forum are: China, Brazil and South Africa.

A third Partners' Forum should be held in 2007.

This event should not be attached to any other meetings - it should stand alone.

Email options to secure early feedback from the Board; to enable planning for discussions at Abuja. [ME]

6.Coordinating Board Planning - Abuja and Beyond

Dates for the Abuja Coordinating Board meeting have been fixed for 24-25th April with clinic and National Assembly

visits planned for 26 th April.		
<p>Meeting (and accommodation) will be at the Nicon Hilton hotel.</p> <p>Ex. Comm members were pleased to note that the President of Nigeria, Olesegun Obasanjo, has agreed to meet with representatives of the Board during the visit.</p> <p>The Heads of State meeting is set for 2-4 May 2006. 2/3 Board members only will be able to participate in this meeting.</p> <p>Kenneth Kaunda offered to participate (at Nairobi launch). A key board person to consider inviting is Ernest Loevinsohn (Chair Emeritus).</p> <p>Agenda items were proposed (TB Poverty, Research, Africa, RM, Global Advocacy) .</p>	<p>Finance ministers meeting should not be invited to the Coordinating Board in Abuja.</p>	<p>Investigate if a Finance Ministers meeting may be undertaken in collaboration with the Regional Committee (AFRO) in September [ME]</p> <p>Verify composition of HLM to Heads of State in Abuja (2-4May, discuss with Govt. of Zambia/Nigeria)</p> <p>Contact Ernest Loevinsohn to enquire on the possibility of him joining the mission [ME]</p> <p>Prepare draft agenda for Abuja CB meeting for discussion in next Ex. Comm meeting [ME]</p>
Additional item: Upcoming Board Meetings		
The Secretariat has received two offers to host the autumn Coordinating Board meeting - from Indonesia and from Germany.		
<p>The Ex. Comm welcomed the offer from both countries; recognizing that the offer from the Government of Indonesia is long standing.</p> <p>The option of going to Germany is new but could be of strategic importance. The German government has offered to pay for the meeting and will host the G8 and EU presidencies in 2007. Agendas for EU and G8 are set prior to the country taking up presidential responsibilities.</p>	<p>The Ex Comm decided the Board should meet in Germany when it is most conducive to influencing the G8 and EU agenda in favour of TB.</p>	<p>Negotiate with the Government of Germany the most suitable dates for Board meeting in Berlin. [ME].</p> <p>Assuming a fall meeting in Germany is the most strategic, propose a Spring 2007 Coordinating Board meeting to Indonesian officials or <i>vice versa</i> [ME]</p>
7) Assisi Post Mortem - Decision Making during Board Meetings.		
At Assisi, there were criticisms of the decision making process within the Board - in particular that decisions were taken by assent rather than debate.		
<p>The discussion focused on how to promote greater, fully inclusive, debate and decision making during Coordinating Board meetings.</p> <p>Ex. Comm members felt that decisions were generally inclusive and taken on the basis of reasoned discussion.</p> <p>The GDF has given additional time for further debate on its strategic plan, for which a full consultation will take place on 28th February.</p>	<p>Ex. Comm agreed that decision making should be made on the basis of consensus.</p> <p>The number of agenda items be reduced to enable more detailed discussion on key topics.</p> <p>Presentations required to be concise.</p>	<p>Ex. Comm to focus on the finalization of a draft agenda with adequate time for debate. [ME]</p>



**Stop TB Coordinating Board
Executive Committee**

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